

June 18th,
1941.

Mr. W.J. Dunlop,
Simcoe Hall,
University of Toronto,
Toronto, Ontario.

Dear Mr. Dunlop,

Attached is a copy of the proposed
announcement re Margaret Eaton School which I
read to you over the telephone this morning.

I hope that it is satisfactory to
you in its amended form.

Yours sincerely,
The T. EATON CO. Limited.

IML/JG
Enc.

Staff Superintendent.

President H. J. Cody announces that the University of Toronto has merged the Margaret Eaton School with the Department of Physical and Health Education of the University which was established by the University in 1940.

The Margaret Eaton School, named after the late Mrs. Timothy Eaton, received its charter as The Margaret Eaton School of Literature and Expression in 1906. The School was re-organized in 1926, under its present name, as a professional school for the training of women physical directors and instructors and, each year since, has granted its Diploma to many able women trained in the fields of health, physical education and recreation.

Miss Florence A. Somers, director of the School since 1934, and several other members of its staff have been appointed to positions in the University in the Department of Physical and Health Education. Their valuable services will, therefore, be available for women students in this course and also for those in other Faculties and Colleges who are required to take Physical Education.

As the University has greatly needed increased facilities for physical activities for women, ^{the granting by the T. Eaton Co. Limited of the use of} ~~the acquisition~~ of the building at the corner of Yonge and McGill Streets, with well equipped gymnasias, swimming pool, dancing studio, lecture and social rooms, will help to a considerable degree in overcoming this deficiency until a new Women's ^{for the purpose} ~~Athletic~~ Building becomes available in the future.

Students at present in attendance at the Margaret Eaton School will complete their course under the auspices of the University and will receive their M.E.S. Diploma.

THE UNIVERSITY OF TORONTO

July 1, 1941.

The Eaton Girls Club,
Toronto, Ont.

Dear Madam:

You are at liberty until further notice to use, for the purposes of your Club, available portions of our premises at the southeast corner of Yonge and McGill Streets, Toronto, formerly occupied by The Margaret Eaton School, at such times as we are not using all of the premises for the purpose of the Physical and Health Education Department of the University, it being understood that you will not commit any breach of the terms of our lease of the premises.

As we shall not require the use of the premises in the evenings after 5 p.m. nor on Saturdays after 1 p.m. you will be free to make use of the premises until further notice during every evening of each week and every Saturday afternoon.

Yours very truly,

June 20th, 1941.

Mr. J. Pryce,
Recreation Dept.

On account of the change in connection with the Margaret Eaton School and premises used by it, it is necessary to have a lease prepared from the Owners of the property (Business Properties Limited) to The Governors of the University of Toronto. The plan followed is to give a lease of entire premises excluding Margaret Eaton Hall, Stores and Janitor's apartment, to the University and then to obtain from the University a letter setting out the use which The Eaton Girls Club is to have of the premises.

Attached is a draft of proposed letter - and if it is in satisfactory form please initial and return. If not in order please state in what respects.

Quinn

JE:L.
Att.

Copy of memo and of
draft letter sent to
Mr. I. R. Lewis.

June 24th,
1941.

Mr. J. Elliott:

Re: Margaret Eaton School

The writer had an interview with Mr. Charles Higginbottom, Bursar of the University of Toronto, yesterday morning with regard to the above matter. We explained to Mr. Higginbottom the general outline of the lease and why we wished to have a lease drawn between Business Properties Limited and the University, and why we wished the University to write The Eaton Girls' Club direct. Mr. Higginbottom seemed quite satisfied with our explanation and said that the University had made an agreement with the City of Toronto that they would pay a lump sum in lieu of taxes to the City of Toronto with regard to those business properties which they own in the City of Toronto. He did not see that this arrangement would in any way affect the arrangement which the University have with the City of Toronto. Mr. Higginbottom went over the lease quite carefully, clause by clause, and also the draft letter, and said that the lease and the draft letter appeared to him to set out exactly the arrangement according to the letters which passed between Mr. R. Y. Eaton and Dr. Cody.

Mr. Higginbottom explained that the University might request the use of The Margaret Eaton School for certain nights in the week, as they think it will be necessary to use,

the school at night if they are going to carry out their present plan. It is their intention to afford every girl student at the University certain services in the nature of physical examination and to require each girl student to take certain physical activities, along something the same lines as now required from the male students. If they hope to carry out this plan, it would be impossible to provide facilities for all girl students during daytime hours, using both the Lillian Massey gymnasium and The Margaret Eaton School. If anything materializes in this way, they will, of course, be in touch with us further, but he thought that the documents as at present drawn expressed the intention of Dr. Cody, and he did not think there would be many changes made in the document, as the University realize quite well that everything is being conducted in a spirit of mutual co-operation and they are quite appreciative of the generous offer of the Company in this connection. Mr. Higginbottom mentioned also that the University might like to use The Margaret Eaton Hall in connection with these premises and asked if that would be possible. He did not know definitely whether the University wished the use of the Hall, but said there had been some mention made of it up at the University and he will inquire further into this.

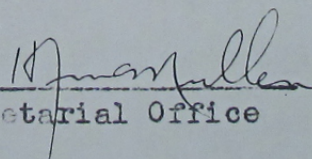
Mr. Higginbottom stated that there was a meeting of the Board of Governors on Thursday of this week and that that would be the last meeting until the Fall, and he would try and have the matter discussed before that time and, if necessary, to have the Board pass upon the documents so that they would be ready as quickly as possible. He mentioned in passing that Dr.

10-2

Bruce Macdonald is really more interested in this matter than the President. Dr. Macdonald is the Chairman of the Board of Governors.

We advised Mr. Higginbottom that the Girls' Club really needed the school premises on every week night and on Saturday afternoon, as their organization was going ahead and was busily engaged in war work of one kind and another. Mr. Higginbottom appeared to appreciate this fact, and the matter was left that if the University wished the premises for any nights of the week that they will consider themselves free to make a further request in that connection if they so wish, but I did not indicate in any way that such request would be granted, but merely said the Girls' Club were very anxious to have the premises on every week night and on Saturday afternoon. Mr. Higginbottom did not seem to think there would be any difficulty in this connection.

HFM:mb


Secretarial Office

Copy for: Mr. I. R. Lewis,
Staff Superintendent's Office.

4.01/23

July 30th, 1941.

Mr. I. R. Lewis:

Re: Margaret Eaton School

The attached preliminary drafts of two letters are self-explanatory. They are for your consideration and you may make such changes as you wish with the object of having them in as satisfactory form as possible. There is not any objection to your speaking to Miss Somers regarding them as she may have some suggestions worth while. You will notice that the letter re library states that full amount is being paid over which is in strict accord with our letter to Dr. Cody and his acknowledgement. Miss Somers, I understand, has suggested to you that the payment over could be made in 2 or more amounts as required, instead of one.

J. Keirrett.

JE:EEP
Attach.

Received Aug. 5. 1941

Miss Layton waiting forward from University ^{4.01/23} will get in touch with us as soon as possible. *J. Keirrett.* June 23/41.

Calendars picked up from University - June 25/41.

J.R.R.

Final meeting for season of I. R. E. will be held on Thursday. If we have any points to bring up - that may give an opportunity. Miss Layton was to let you have copy of Curricula on P.H.E. Course on Saturday.

Have you received it yet - and if not perhaps you could ask Miss Layton to let you have it today.

J. Keirrett.

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7-01/23 1378
June 28th, 1941.

Mr. Lewis:

In a wire to Miss Layton, Miss Somers stated that if the Club was wanted Friday and Wednesday as well - she didn't want to stand in the way.

Miss Layton said that it would be a great help if they could have the pool and gym until 6:00 p.m. or 6:30 p.m. on Wednesday, instead of 5:00 o'clock, as it is difficult to get everyone out right on the dot.

/JG

4.01/v3 #26

Mr. I. R. Lewis.

June 28th, 1941.

Re: School Premises, 415 Yonge St.

Re: Night time use of "Club" premises.

Mr. Lewis 'phoned me to say he has been speaking to Miss Layton, who said it would be very awkward if the University had to carry out the terms of draft letter completely. Miss Layton suggests that the letter be widened to allow the use of Swimming Pool and Gym up to 6.30 on Wednesdays, also to allow the use of Swimming Pool alone for the whole evening on Fridays. Mr. Lewis advised me that both he and Mr. J. Pryce are in agreement with granting this enlargement of use to University.

.....

J. Elliott

JE:L.



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